MHA Peer Training Academy Application Checklist
These documents are vital to your application.
Your application is not reviewed until all items are received.

If you are interested in applying to our MHA Peer Training Academy, please complete all items on the checklist below and submit:

☐ 1. **Application** - pg. 9-10- Please complete the information requested on pages fully.
Applicants do not need to be enrolled with ACCES-VR to apply to MHA Peer Training.

☐ 2. **Essay** – 2-page essay (typed preferably) about your interest in attending the MHA Peer Training Program. In your essay please answer the following 4 questions:
- *What is the role of a peer provider as you understand it?*
- *How long have you been in recovery? Please describe your journey.*
- *Why do you want to become a peer provider?*
- *What do you intend to do after completing the MHA Peer Training Program?*

☐ 3. **Copy of an educational document**(s)
This can be a high school or college diploma or a transcript.
If submitting an official transcript, it must have graduation date clearly stated.

☐ 4. **TWO Letters of Reference**
These should be from people who know you, your potential in human services and/or your recovery journey. In the letters these individuals should tell us how long, in what capacity they have known you and why they would recommend you for certification.

☐ 5. **Resume** (if available) or an outline of work/volunteer history for the past 10 years.

Once you completed all 5 items, *please submit all materials at the same time* to our office.
You're welcome to bring them to our office or mail them to:

Mental Health Association of Rochester/Monroe Inc.
320 North Goodman Street
Rochester, New York 14607
Attn: MHA Peer Training Academy

Once you've submitted your application with all supporting documents, you'll be contacted about your eligibility after the deadline. For more information about the admissions process, please refer the FAQ section of this application.

Application Deadlines:
Applications are due 5 business days before each start date

Sessions occur in: *January, March, May, July, September and November.*
Please contact us or go to our website calendar to get the start date and time*.*

Any application received after the deadline may be considered for the current term if space is available. Otherwise, the application will be considered for the next available term.